



Job Announcement: International Programs Manager, Southeast Asia

Deadline for Applications: February 14, 2014

About Water.org

Nearly 900 million people lack access to clean water. More than twice that many, 2.5 billion people, do not have access to a toilet. These are the people Water.org serves. We are a global nonprofit dedicated to solving the water crisis. Founded by Gary White and Matt Damon, Water.org pioneers innovative, community-driven and market-based initiatives to ensure all people have access to safe water and sanitation. To date, Water.org has positively transformed the lives of over 1.2 million individuals living around the world; ensuring a better life for generations ahead.

Since 1990 Water.org has been implementing sustainable and scalable water and sanitation programs in conjunction with local NGOs and financial institutions. Water.org has substantially grown its WaterCredit initiative over the last several years, which works by building the capacity of carefully selected local financial institutions to offer affordable financing for water and sanitation facilities. WaterCredit programs support financial institutions through a combination of financial assistance and technical support.

Since 2003, Water.org has implemented WaterCredit programs with 33 partner financial institutions, facilitating over 200,000 loans for water and sanitation in India, Bangladesh, Kenya and Uganda. Water.org is in the process of launching WaterCredit programs in Indonesia and the Philippines and anticipates expansion to additional countries in Southeast Asia.

Position Description

We seek a highly motivated, adaptive and creative International Programs Manager to support expansion in Southeast Asia and ongoing improvement of Water.org's program design and systems. This full-time position will be based in Kansas City, MO (headquarters) or San Francisco, CA (satellite office), with regular travel to Southeast Asia. The International Programs Manager will report to the Senior Manager of Southeast Asia and work closely with the Southeast Asia-based regional staff. He/she will also work closely with other members of the Water.org International Programs team based in the United States, India, Bangladesh, Kenya and Peru.

Major responsibilities include:

- I. Manage and monitor Water.org programs implemented with local partner organizations
 - Support implementation of partner programs including delivery of capacity building and funding
 - Manage relationships with partners and ensure operational and financial monitoring of on-going programs

- II. Support development of new programs and initiatives, particularly innovative approaches
 - Assist in identification and certification of new partner organizations, including NGOs, banks, microfinance institutions and cooperatives
 - Solicit and evaluate new program proposals from partner organizations
 - Design and launch new programs in conjunction with regional office staff and local partners, including designing program goals, budgets, activities and deliverables



- Contribute to development of new partnership models and innovative approaches to building partner capacity
- III. Manage agreements with institutional donors
- Facilitate execution of program deliverables
 - Write technical, financial, and narrative progress reports
 - Serve as program knowledge base
 - Coordinate projects/processes with Water.org finance, marketing, and fundraising departments
- IV. Develop and manage information resources and build organizational capacity utilize information to improve program design and impact
- Maintain, update, and organize program and department information
 - Work with local and international team members and partners to refine and improve monitoring and evaluation activities, metrics and best practices
 - Apply and integrate new ideas and learning to improve policies and procedures
- V. Assist in research and proposal writing to institutional donors, and support foundation requests
- VI. Support activities and planning related to strategic direction of the organization
- VII. Network with collaborating organizations
- Landscape and identify additional stakeholders for potential collaboration including WASH product manufacturers, utilities, community based organizations, government agencies and NGOs
 - Serve as a knowledge base for Water.org, and represent Water.org at public events and in written publications to advance Water.org's mission.

Qualifications

- Demonstrated record of outstanding academic and career achievement
- Background in project management, economics/finance (especially microfinance), economic development, and/or water/sanitation
- Familiarity with basic microfinance concepts, lending methodologies, and sector trends
- Familiarity with basic concepts in water, sanitation and hygiene
- Excellent verbal and written communications, management, leadership, teamwork, networking, budgeting, and problem solving skills
- Experience with databases, advanced Excel skills, and basic literacy in other MS Office packages
- Critical thinking, creativity, good judgment, initiative, attention to detail, and professionalism
- Proven track record proactively identifying challenges and developing innovative solutions
- Demonstrated ability to deliver results working in a growing organization with a high degree of autonomy

Requirements

- At least five years of relevant experience with microfinance institutions, water and sanitation organizations, and/or related organizations



- Experience reporting to and working with institutional donors in the international development arena, particularly with respect to water/sanitation and microfinance
- Project management experience
- Strong desire to contribute to increased access to water and sanitation
- Knowledge of foreign languages (especially East and Southeast Asian languages) desired
- Experience working or living in Southeast Asia preferred
- Bachelor's Degree in related field, advanced degree preferred
- Willingness to travel up to 30%
- US citizenship or an H1-B work visa required

Salary/Benefits

This position offers full-time benefits, including medical/dental insurance, life insurance and a retirement program. Salary will be based on education and experience, and will coincide with similar non-profit organizations working in the field of international development.

Application Information

Please send a copy of your CV and a cover letter to positions@water.org, noting "Program Manager Position" at the title of your message. Applications will be reviewed as they are received. Please do not contact us about the status of your application.

Water.org is an equal opportunity employer. We do not discriminate on the basis of age, ethnicity, gender, nationality, religious belief or sexual orientation.

Thank you for your interest in Water.org!