



Senior Corporate Accountant Water.org

The Senior Corporate Accountant will further the cause of Water.org's mission by initiating and supporting compliance reporting, analyzing financial and operating information and procedures and actively participating on the Finance and Administration team. This position requires strong accounting and analytical ability as well as multitasking and effective communication with individuals at all levels of the organization. The position is located in Kansas City, Missouri and reports to the Controller.

SPECIFIC AREAS OF RESPONSIBILITY INCLUDE:

- Perform a variety of regular and recurring accounting functions requiring professional competency.
- Compile and prepare entries to general ledger accounts and complete month-end close process.
- Use judgment and professional skills in determining appropriate procedures for preparation of accounting records, research analysis of transactions and reporting.
- Assist in the monthly preparation of financial reports by reviewing financial data to ensure its integrity.
- Take a lead position in preparation for and execution of annual audit and preparation of tax return work papers.
- Contribute to the development and administration of the annual budget and related reporting.
- Document accounting procedures, review annually and assist with compliance.
- Develop and perform internal audit of procedures throughout the organization.
- Contribute to the professional development of others and the success of the team through the sharing of knowledge and performance of duties.
- Perform ad-hoc reporting and special projects as assigned.

Other Skills

- Ability to manage multiple projects simultaneously and efficiently, meeting all related deadlines.
- Ability to plan, prioritize, coordinate and manage work. Ability to work unsupervised and to make decisions and solve problems independently, effectively and creatively.
- Ability to see the big picture and proactively identify opportunities for improvement.
- Able to work with both detailed and minimal instruction and communicate work progress regularly.
- Ability to make decisions and solve problems independently, effectively and creatively.
- Commitment to ethical standards.

QUALIFICATIONS:

- Bachelor's degree required; MBA, CPA preferred
- Minimum of 5+ years professional accounting experience
- Advanced knowledge of Excel
- Strong computer skills, including Microsoft Office and database management.
- Knowledge of Financial Edge general ledger software preferred.
- Self-motivated with excellent organization skills.
- Strong verbal and written communication skills.

Salary/Benefits

This position offers full-time benefits, including medical/dental insurance, life and disability insurance, and a retirement program. Salary will be based on education and experience, and will coincide with similar nonprofit organizations in international development.

Application Information

Please go to <http://careers.water.org> to apply. Resumes will be reviewed as they are received.

DUE TO THE VOLUME OF APPLICANTS, WE ARE UNABLE TO RESPOND TO REQUESTS FOR STATUS UPDATES. NO RELOCATION WILL BE PROVIDED.

Deadline: None, Position Open Until Filled.

Water.org is an equal opportunity employer. We do not discriminate on the basis of age, ethnicity, gender, nationality, religious belief or sexual orientation.

About Water.org

Water.org (formerly WaterPartners International) is a dynamic, rapidly growing international organization addressing the global water supply crisis. We are committed to providing clean drinking water to communities in developing countries. Working in partnership with donors and those in need of safe water, we have helped people around the world develop accessible, sustainable, community-level water supplies. With increasing support from foundations, government and individuals, revenues are forecast to exceed \$6 million per year, providing the opportunity to greatly expand partner projects. Our offices are located in Kansas City, Missouri. You can learn more at www.water.org.